

27 March 2019

Dear Parents & Carers

Eltham Palace – Trip for Reception Classes - Tuesday 9 April 2019

We are pleased to tell you that as part of our topic this term about British history and values we are going to visit an historic royal palace; Eltham Palace in Greenwich.

The trip is during the school day and we will travel on public transport. Please arrive at school promptly, so we can have the maximum time at Eltham Palace, and we should be returning by the normal end of the school day.

Pupils must wear their school uniform, with comfortable black walking shoes and have a waterproof jacket. Please also provide them with a bottle of water and a packed lunch. (No glass bottles, fizzy drinks or chocolate/sweets).

A packed lunch can be provided by the school, please indicate below if you would like us to provide one.

Please email your reply to admin@forestacademy.org.uk as soon as possible, so lunch arrangements to be made with the Cook. Please note; we have been experiencing problems in receiving email replies so make sure the 'To' box says admin@forestacademy.org.uk.

We would love to have parents help us on the trip, but please be aware you would have to cover your own travel costs. Let the Reception team know if you are available.

Yours sincerely

Mrs. Johnson & The Reception Team

Pupil Name:

Class:

I give permission for my child to go on the above trip.

(*Please delete as applicable)

- *My child will bring a packed lunch from home.
- *My child would like a school packed lunch.
- *Dietary requirements for school packed lunch:

Parent/Carer: